



**CITY OF IOWA CITY**

Housing & Inspection Services  
410 East Washington Street  
Iowa City, Iowa 52240-1826  
(319) 356-5130  
(319) 341-4020 FAX  
www.icgov.org

\_\_\_\_\_  
(Date)

City of Iowa City of Iowa City  
Department of Housing & Inspection Services  
410 E. Washington St.  
Iowa City, IA 52240

Re: Designation and Registration of Designated Agent

This document serves as official notification that I, \_\_\_\_\_, as the property owner/condominium association representative (*circle one*) for property located at \_\_\_\_\_, do hereby designate and register with the Department of Housing and Inspection Services \_\_\_\_\_ (*name*) as the "Designated Agent" (defined in 17-5-3, Iowa City Code) empowered as the owners' representative in matters concerning compliance with the Iowa City Housing Code. This designation is made in compliance with 17-5-15 of the Iowa City Code.

\_\_\_\_\_  
Name of Property Owner/  
Condominium Assoc. Representative

\_\_\_\_\_  
Name of Designated Agent

\_\_\_\_\_  
Signature of Property Owner/  
Condominium Assoc. Representative

\_\_\_\_\_  
Address of Designated Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Zip

(\_\_\_\_\_) \_\_\_\_\_  
Phone

\_\_\_\_\_  
Signature of Designated Agent

\_\_\_\_\_  
Date