

Project: Transit and Equipment Facility Replacement

Meeting Date: February 21, 2024

Time: 11 am

Location: Emma J. Harvat Hall and Zoom

Purpose: Pre-Submittal Meeting

Discussion Items

1. Guidelines

- a. Sign in and meeting recording
- b. Addendum via IonWave
 - Anticipate at least one addendum to reduce the DBE goal and address any questions that are received.
- c. Compliance with FTA requirements
 - FTA funding has been awarded for the project
 - Reminder of the need for a hard stop before proceeding past 30% design per FTA requirements

2. Project Background

- a. Anticipated Site
- b. 2015 Master Plan
 - Included the Public Works site; Transit/Equipment facility(ies) are the next phase
 - Corner lot is owned by the City but is not eligible for FTA-funded facility use. Equipment facility could utilize the lot.
- c. Current Facility Limitations

3. Project Objectives

4. Scope of Services

5. Funding

6. Submittal and Project Schedule

- Submittal deadline: March 25th at 4 PM



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7. Questions

- Future/additional questions can be submitted via Ionwave
- Q1: Is the corner lot not eligible because the NEPA process wasn't completed prior to purchase?
 - Yes.
- Q2: Has the site location analysis been completed?
 - A site analysis has been completed, but the selected consultant will be tasked with verifying/updating the analysis as a part of the project.
- Q3: The funding total listed in the RFQ does not match the total listed in the presentation from today.
 - Yes, that is true.
- Q4: With respect to the proposed Bus Storage Building, does the City anticipate an expansion of the transit fleet to be housed in the building?
 - Part of the initial phase of the project will include verifying the anticipated number of transit vehicles to be accommodated with the project.
- Q5: Is a sample contract available?
 - The City will provide an example contract.
- Q6: Does the City plan to go electric with their entire fleet?
 - The City is currently studying the potential electrification of its fleet, but the Equipment part of this facility is intended to be for fleet maintenance. Potential future electrification should be considered, but unsure of the impact to the proposed facility at this time.

Attending Firms:

In-Person:

- AECOM
- Legat Architects
- MODUS
- Neumann Monson
- OPN Architects
- Slingshot Architects

Virtual:

- Anderson Bogert