

SKETCHES

Listed below are helpful hints to help you to review sketches: Please remember the sketches must be on 8 ½ x 11 inch white paper.

ON-PREMISE APPLICATIONS

- ❖ Sketch must include all floors where alcoholic beverages will be sold, served, consumed and stored.
- ❖ Must show restrooms
- ❖ Must show seating for 25 people
- ❖ Indicate alcohol serving locations inside the premises
- ❖ Indicate all entrances and exits
- ❖ Outdoor service area: Must have a designated area and be connected to the premises. There must be an entrance directly into the outdoor service area and the outdoor service area must be shown on the sketch and labeled as such.

OFF-PREMISE APPLICATIONS

- ❖ Sketch must include all floors where alcoholic beverages will be sold and stored.
- ❖ Indicate all entrances and exits, retail sales area, and storage areas.
- ❖ Indicate bathrooms.