



CITY OF IOWA CITY

Fire and Life-Safety Checklist Form for Owner-Occupied Units in Structures Requiring a Rental Permit

To protect the health and safety of all residents, the City of Iowa City Housing Code requires inspections of owner-occupied dwellings in buildings requiring Rental Permits. Please inspect the items listed below, sign your name, address, and date where indicated to certify these items have been inspected. Return this checklist for to your property manager. If you would like the City to inspect these items for you, please notify your property manager who will inform you of the City's time and date scheduled for inspection.

- Functioning smoke alarms installed according to manufacturer's instructions on every floor level, in hallways leading to bedrooms and in all bedrooms. Smoke alarms 10 years old or more should be replaced with new UL listed smoke alarms, installed to local code and manufacturer recommendation.
- A fully charged 2A-10BC (minimum size) fire extinguisher mounted in an accessible location. Fire extinguishers must display a noticeably visible manufacturer's date either by tag or permanent marking on the canister. Any fire extinguisher six years old or more must be serviced and properly tagged by a qualified agency, or be replaced with a new properly mounted 2A-10BC (minimum size) fire extinguisher.
- Functioning Carbon Monoxide alarms shall be present in dwellings containing fuel fired appliances, and/or have an attached garage.
- Kitchen outlets servicing a countertop must be GFCI protected.
- All bathroom outlets must be GFCI protected.
- No unapproved extension cords or multi-plug adapters. UL listed "power strips" with a built in surge protector are an approved device.
- All electrical equipment is in good condition and safely maintained.
- All heating equipment is in good condition and safely maintained.
- No combustible material stored within three feet of fuel burning equipment.
- Plumbing fixtures and piping are in good condition and safely maintained.
- Required handrails and guardrails are maintained in a safe condition.

SIGNATURE _____ DATE _____

ADDRESS _____

PRINT NAME _____

Please return this completed checklist to your property manager at your easiest convenience.

All items on this form must be checked off for unit to be in compliance

Thank you,

City of Iowa City Housing and Inspection Services (319-356-5130)